

National Aeronautics and  
Space Administration

**Headquarters**  
Washington, DC 20546-0001



Reply to Attn of:

Director, Passport Office  
Department of State  
Washington, DC 20524

Dear Sir or Madam:

The following information is submitted in order to obtain an Official Passport:

Applicant:

NASA:

Date of Birth:

Place of Birth:

Countries planned to visit:

Purpose of travel: Official business for National Aeronautics and Space Administration.

Duration of trip:

Holds passport number:

Birth certificate enclosed:

Other information enclosed:

Our telephone contact is:

The passport will be picked up by this office.